

Approved on 02/22/07

## **INTERAGENCY COORDINATING COUNCIL ON EARLY INTERVENTION**

### **EXECUTIVE COMMITTEE MEETING**

**November 16, 2006**

#### **MEMBERS PRESENT:**

- Theresa Rossini
- Raymond M. Peterson, M.D.
- Jim Belotti
- Toni Doman
- Arleen Downing, M.D.
- Rick Ingraham
- Marien Kanne-Poulson, Ph.D.
- Debbie Sarmento
- Elaine Fogel-Schneider, Ph.D.

#### **MEMBERS ABSENT:**

Sylvia Gates-Carlisle, M.D.  
Toni Gonzales  
Gretchen Hester  
Beverley Morgan-Sandoz

#### **OTHERS PRESENT:**

See Attachment A

#### **WELCOME REMARKS AND INTRODUCTIONS:**

Theresa Rossini called the meeting to order at 10:15 a.m. and self-introductions were made.

#### **REVIEW OF AGENDA:**

The agenda was reviewed and approved with the addition of "Parent Stipends" under *Other Business*.

#### **APPROVAL OF SEPTEMBER 2006, EXECUTIVE COMMITTEE MINUTES:**

The September 2006 minutes were approved as written.

#### **OSEP VERIFICATION VISIT:**

Rick Ingraham reported that the federal Office of Special Education Programs (OSEP) conducted an exit interview for the site verification visit at the Department of Developmental Services (DDS) headquarters the first week in October 2006. The review focused on Early Start's general supervision and data collection activities. The written report is expected in January 2007, and if received in time, will be included in the February 2007 ICC packet.

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Rick reported that OSEP representatives were especially complimentary of the ICC and the broad scope of their efforts. Other positive aspects were identified, as well as some concerns. Of note, is OSEP's concern regarding the data collection system, especially as it relates to child outcomes.

Marie Poulson requested additional information on OSEP's expectations regarding child outcomes in order to ensure that her committee's work is in alignment. Rick agreed to meet with QSDS in the afternoon for more discussion on this topic.

#### **SPEECH-LANGUAGE PATHOLOGY ASSISTANT (SLPA):**

Kevin Brown reported that DDS was currently researching potential revisions to Title 17 regulations in order to allow the use of SLPA's at regional centers. He noted that should these changes be pursued, they would occur in conjunction with the Individuals with Disabilities Education Act, Part C regulatory modifications expected to be released in February 2007. He further emphasized that under the current state regulatory process, amendments would take at least one year to complete.

#### **DDS RESPONSES TO ICC's 33 RECOMMENDATIONS:**

Kevin informed the committee that nine of the 33 recommendations have been completed and that DDS was currently working on the following recommendations:

- Early Entry (EE-5),
- Individual Family Service Plan (IFSP-4),
- Transition (T-1 and T-2), and
- (IFSP-2) in collaboration with the California Department of Education.

#### **STANDING COMMITTEE ASSIGNMENTS:**

Theresa reviewed the documents included in the packet for the Executive Committee. She noted that these documents had been included in the ICC packet as requested at the September 2006 meeting. DDS will continue to update the Executive Committee work plan as committees submit their individual work plans.

Kevin reminded the Standing Committee Chairs that the committees should be working on identifying measurable outcomes, activities, and data requests. In addition, all data requests are to be submitted directly to Kevin by either the committee chairperson or the staff person.

#### **PARENT LEADERSHIP AD HOC WORKGROUP:**

Marie Poulson announced that Patric Widmann had joined the Parent Leadership Ad Hoc (PLAHW) workgroup as the DDS liaison. She reported that the PLAHW is working with the Public Awareness Committee (PAC) to develop a mentoring process for new members and parents. Marie also informed the committee that

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an online survey had been developed to gather demographic information about current ICC parent members and community representatives and that the survey would help make informed decisions regarding the selection of applicants to fill ICC vacancies. The survey was reviewed and revisions suggested.

#### **COMMUNITY REPRESENTATION:**

Dr. Peterson reported that he had contacted two ICC Members to inquire about their attendance at ICC meetings. In the future, community representatives with limited participation will be identified and contacted.

Dr Peterson was optimistic that with the election cycle now complete, the Governor would take action to appoint new members. Rick Ingraham and Dr. Peterson will continue attempts to identify a Legislative Representative for the ICC. He further requested Standing Committees to identify their representation needs at the afternoon meetings noting that there were approximately 15 individuals who had submitted a community representative application.

Elaine Fogel-Schneider reported that the Newcomer's Orientation held on Thursday, rather than Friday, had very low attendance. One professional attended. Patric Widmann noted that a low turnout historically occurs when there is a change in the time or day an event occurs. Patric suggested that during the transition phase, a second Newcomer Orientation be held in the Conference Center Lobby on Friday in case there were newcomers seeking assistance. It was requested that feedback regarding the change in time for the Newcomer Orientation be given to Elaine.

Elaine also suggested that a thank you letter be sent to each newcomer thanking them for attending the ICC and indicating who to contact if they had questions.

#### **REVIEW OF NOVEMBER 2006 ICC AGENDA:**

The agenda for the ICC General Meeting, to be held November 17, 2006, was reviewed. Limited discussion occurred regarding the action items to be voted on by the ICC.

Marie Poulson requested that a consistent time and date be established for the Executive Committee conference calls that are held prior to each ICC meeting. It was agreed that the calls would be held the Thursday prior to the scheduled ICC meeting at ten o'clock a.m. A 2007 meeting schedule will be included in the ICC packet as soon as meeting locations are identified.

#### **ICC SPECIAL PRESENTATIONS:**

*November 2006 – Child Abuse Prevention and Treatment Act*  
*February 2007 – Oral Health for Infants and Toddlers*

Other suggested topics included:

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- California First 5's current special needs models
- Foster Care
- Autism Initiative
- Early and Periodic Screening, Diagnostic, and Treatment (ESPD) funding for early childhood mental health.

**OTHER BUSINESS:**

Representation by California First 5 as a non-voting ICC member was discussed. It was decided to table the issue pending a presentation by First 5 at an ICC meeting next year.

The availability of stipends for ICC members and community representatives who are parents of children with special needs to attend ICC meetings was reviewed. Theresa Rossini reminded those present that the California Association of Family Empowerment Centers offers parents stipends through their Parent Participation Fund to attend and participate in policy-making meetings. It was suggested that the Parent Stipend Request form and the Family Participation Fund Survey be added to the Travel Section of the ICC packet.

**ADJOURNMENT:**

The meeting was adjourned at 12:03 p.m.

**STAFF AND OTHERS ATTENDING ICC EXECUTIVE COMMITTEE MEETING**

**NOVEMBER 16, 2006**

**COMMUNITY REPRESENTATIVES**

Brigitte Ammons  
Nina Garrett  
Susan Graham  
Laurie Jordan  
Julie Kingsley  
Kat Lowrance  
Peter Michael Miller  
Kristine Pilkington  
Sherry Torok

**ICC COMMITTEE STAFF**

Angela McGuire  
Peter Guerrero  
Virginia Reynolds  
Kay Ryan

**ICC STAFF**

Kevin Brown  
Wendy Santos  
Patric Widmann

**DEPARTMENT LIAISONS**

Erin Paulsen

**GUESTS**

Faye Borton  
Terri Cook-Clark  
Jim Lockewood  
Patti Moore  
Jane Nelson  
Mary Ellen Peterson  
Jan Rokicki